

Without the correct documentation, permits CAN NOT be processed. PLEASE SEE THE LIST BELOW:

1. NO permits will be processed **without a valid insurance certificate** (no exceptions) this must be attached or mailed in with your permit application.
2. Pennsylvania HIC license is required, or the contractor must pay for a Contractor's License issued by the Township. Plumbers and Electricians **MUST** have a Springfield Township license regardless of the PA HIC. PA HIC does not cover Commercial work.
3. If your company is new to Springfield Township and you have never done work here before, please fill out the Contractor's License application. There will be no fee for this if you have a PA HIC on this form; this form will be solely used to gather the necessary information.