LOCAL SERVICES TAX RETURN **Year 2026**
TOWNSHIP OF SPRINGFIELD, DELAWARE COUNTY

PAYABLE TO:LST COLLECTOR, TOWNSHIP OF SPRINGFIELD 50 POWELL ROAD, SPRINGFIELD, PA 19064 I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT AUTORIZED SIGNATURE_____ TITLE_____DATE_____	1. TOTAL NUMBER OF PERSONS REPORTED		
	2. GROSS AMOUNT OF TAX (LINE 1 x $1.00 PER WEEK PER EMPLOYEE)		
	3. PENALTY (5%) + INTEREST (6%) IF APPLICABLE		
	4. TOTAL-INCLUDING ANY PENALTY AND INTEREST DUE		
	ACCT# **REMINDER-SIGN THIS FORM**		
BUSINESS NAME:	NOTE: FORM#SP1 MUST BE FILED EACH QUARTER **FOR THE QUARTER ENDING 03/31/2026** **DUE ON OR BEFORE 04/30/2026**		
FORM SP-1 As an employer in Springfield Twp. , you are required to deduct the $1.00 per week LST from each eligible employee out of their paychecks. Computer Printouts or typewritten sheets with name, address, Soc. Sec. No. of employees should accompany this form.			

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TOWNSHIP OF SPRINGFIELD, DELAWARE COUNTY

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	3. PENALTY (5%) + INTEREST (6%) IF APPLICABLE		
	4. TOTAL-INCLUDING ANY PENALTY AND INTEREST DUE		
	ACCT# **REMINDER-SIGN THIS FORM**		
BUSINESS NAME:	NOTE: FORM#SP1 MUST BE FILED EACH QUARTER **FOR THE QUARTER ENDING 06/30/2026** **DUE ON OR BEFORE 07/31/2026**		
FORM SP-1 As an employer in Springfield Twp. , you are required to deduct the $1.00 per week LST from each eligible employee out of their paychecks. Computer Printouts or typewritten sheets with name, address, Soc. Sec. No. of employees should accompany this form.			

LOCAL SERVICES TAX RETURN **Year 2026**
TOWNSHIP OF SPRINGFIELD, DELAWARE COUNTY

PAYABLE TO:LST COLLECTOR, TOWNSHIP OF SPRINGFIELD 50 POWELL ROAD, SPRINGFIELD, PA 19064 I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT AUTORIZED SIGNATURE_____ TITLE_____DATE_____	1. TOTAL NUMBER OF PERSONS REPORTED		
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	4. TOTAL-INCLUDING ANY PENALTY AND INTEREST DUE		
	ACCT# **REMINDER-SIGN THIS FORM**		
BUSINESS NAME:	NOTE: FORM#SP1 MUST BE FILED EACH QUARTER **FOR THE QUARTER ENDING 09/30/2026** **DUE ON OR BEFORE 10/31/2026**		
FORM SP-1 As an employer in Springfield Twp. , you are required to deduct the $1.00 per week LST from each eligible employee out of their paychecks. Computer Printouts or typewritten sheets with name, address, Soc. Sec. No. of employees should accompany this form.			

LOCAL SERVICES TAX RETURN **Year 2026**
TOWNSHIP OF SPRINGFIELD, DELAWARE COUNTY

PAYABLE TO:LST COLLECTOR, TOWNSHIP OF SPRINGFIELD 50 POWELL ROAD, SPRINGFIELD, PA 19064 I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION HEREIN CONTAINED IS TRUE AND CORRECT AUTORIZED SIGNATURE_____ TITLE_____DATE_____	1. TOTAL NUMBER OF PERSONS REPORTED		
	2. GROSS AMOUNT OF TAX (LINE 1 x $1.00 PER WEEK PER EMPLOYEE)		
	3. PENALTY (5%) + INTEREST (6%) IF APPLICABLE		
	4. TOTAL-INCLUDING ANY PENALTY AND INTEREST DUE		
	ACCT# **REMINDER-SIGN THIS FORM**		
BUSINESS NAME:	NOTE: FORM#SP1 MUST BE FILED EACH QUARTER **FOR THE QUARTER ENDING 12/31/2026** **DUE ON OR BEFORE 01/31/2027**		
FORM SP-1 As an employer in Springfield Twp. , you are required to deduct the $1.00 per week LST from each eligible employee out of their paychecks. Computer Printouts or typewritten sheets with name, address, Soc. Sec. No. of employees should accompany this form.			

IMPORTANT NOTICE

- **NO AMENDED TAX RETURNS AND NO PARTIAL PAYMENTS WILL BE ACCEPTED.**
- BUSINESS PRIVILEGE AND MERCANTILE LICENSES AND TAXES ARE DUE BY **MAY 31, 2026**.
- **ALL RETURNS MUST BE ACCOMPANIED BY APPROPRIATE DOCUMENTATION SUPPORTING THE INFORMATION REPORTED. TAX RETURNS WITHOUT SUPPORTING DOCUMENTATION WILL BE RETURNED AND WILL BE CHARGED PENALTY & INTEREST IF RECEIVED AFTER MAY 31, 2026.**
- ANY TAX FORMS RECEIVED AFTER **MAY 31, 2026** WILL BE SUBJECT TO PENALTY AND INTEREST LISTED ON THE TAX FORMS. FORMS RECEIVED AFTER THAT DATE WITHOUT PENALTY AND INTEREST WILL BE RETURNED. PENALTY IS A FLAT RATE OF 10% AND INTEREST IS 1% PER MONTH THAT YOU ARE LATE STARTING WITH MONTH JUNE.
- THERE ARE **NO** EXTENSIONS. **WE DO NOT FOLLOW IRS EXTENSIONS**.
- **HOME OFFICE WORKERS – COMPANIES THAT HAVE RESIDENTS THAT ARE WORKING FROM THEIR HOME ARE REQUIRED TO PAY FOR A BUSINESS PRIVILEGE LICENSE AND TAXES.** GROSS RECEIPTS EQUAL THE APPORTIONMENT OF SALARY, COMMISSION, BONUSES, ETC. YOU WILL USE THE BUSINESS PRIVILEGE-SERVICE TAX RATE. **SUPPORTING DOCUMENTATION IS REQUIRED: EXAMPLE – W-2 FORM.**
- **CONTRACTORS PLEASE NOTE** – YOU ARE BUSINESS PRIVILEGE-SERVICE TAX RATE ON THE TAX FORM, NOT TRADE. TRADE RATE APPLIES TO CAR DEALERSHIP ONLY. FOR OUT OF TOWNSHIP CONTRACTORS, YOU ARE REQUIRED TO PAY ON WORK DONE IN THE TOWNSHIP IF YOU WORKED A CUMULITIVE OF 15 DAYS PER YEAR IN OUR TOWNSHIP.
- **RENTALS –** SUPPORTING DOCUMENTATION IS REQUIRED LISTING RENTAL INCOME. **EXAMPLE OF SUPPORTING DOCUMENTATION IS SCHEDULE E OF YOUR FEDERAL TAX RETURN**. TAX RETURNS WITHOUT SUPPORTING DOCUMENTATION WILL BE RETURNED AND WILL BE CHARGED PENALTY & INTEREST IF RECEIVED AFTER MAY 31, 2026.
- **MERCANTILE & BUSINESS PRIVILEGE COMPANIES –** SUPPORTING DOCUMENTATION OF GROSS RECEIPTS IS REQUIRED. **EXAMPLES: FEDERAL TAX RETURNS, A PROFIT LOSS STATEMENT IF FEDERAL RETURNS ARE NOT COMPLETED IN TIME.** RETURNS WITHOUT SUPPORTING DOCUMENTATION WILL BE RETURNED AND WILL BE CHARGED PENALTY & INTEREST IF RECEIVED AFTER MAY 31, 2026**.**
- **MAIL ALL PAYMENTS TO SPRINGFIELD TOWNSHIP, 50 POWELL RD, SPRINGFIELD, PA 19064.**
- **IN PERSON PAYMENTS CAN BE MADE AT SPRINGFIELD TOWNSHIP OFFICE LOCATED AT 1001 BALTIMORE PIKE SUITE 201, SPRINGFIELD, PA 19064.**

SPRINGFIELD TOWNSHIP
50 POWELL ROAD, SPRINGFIELD, PA 19064 610-544-1300
www.springfielddelco.org
Anne Marie Pellegrino – Business Tax
610-544-1300 EXT 130
apellegrino@springfielddelco.org